



The South African Institute of Refrigeration and Air Conditioning
www.sairac.co.za

4.5. Referee Report

CONFIDENTIAL

NAME OF APPLICANT: _____ MEMBERSHIP NO: _____

ADDRESS: _____

1. General Information

- a) This document is confidential and is to be completed by the Referee. In addition, the referees are required to initial each section of the entire Application form. Referee forms are to be returned to the address hereunder independently from the Application Form.
- b) My personal knowledge of the applicant's experience in engineering extends from _____ to _____ (month and year as close as possible).
- c) Having read the application, it is my considered opinion the applicant qualifies for Corporate Membership of SAIRAC. Please tick.

YES	NO	NO COMMENT	DO NOT KNOW

- d) My association with the applicant was/is that of : Please tick.

EMPLOYER	COLLEAGUE	SUPERVISOR	If OTHER please describe

- e) Are you related to the applicant by birth or marriage? Yes ☐ No ☐

2. My assessment of the applicant, based on my personal knowledge, is as follows:

	Above Average	Average	Below Average	Do Not Know
Ability to cope with responsibility				
Quality of work				
Applicant of technical knowledge				
Attitude towards the industry				
Technical judgement				

Note: As per the SAIRAC Constitution, as per clause 8(c)(ii) and 8(c)(iii), The Council requires the above additional remarks concerning the applicants technical achievements, ability and possible limitations to make independent engineering decisions for which he /she will carry final and entire responsibility. **IT IS ESSENTIAL TO COMPLETE THIS SECTION**

NAME OF REFEREE: _____ MEMBERSHIP NO: _____

Designation or Title: _____ Qualification: _____

Employer's Name: _____

Employer's Address: _____

Telephone Number: _____

Signature: _____

PLEASE FORWARD TO YOUR LOCAL CENTRE SECRETARY

Cape Town: capetownsecretary@sairac.co.za

Johannesburg: johannesburgsecretary@sairac.co.za

Durban: durbansecretary@sairac.co.za

Port Elizabeth: portelizabethsecretary@sairac.co.za

8. CLASSIFICATION OF MEMBERS

Applicants must be appointed by Council in the following grades:

a) **Honorary Fellows**

An Honorary Fellow shall be a person distinguished in science, industry, commerce or public service, or a person eminent by his work connected with refrigeration or air conditioning in foreign lands, whom the Institute desires to honour. An Honorary Fellow shall have corporate membership.

b) **Fellows**

A candidate who applies for transfer to the grade of Fellow shall,

- (i) have been a Member of the Institute for ten (10) years;
- (ii) have shown significant performance over a period of at least five (5) of those years, including one or more of the following:
 - 1. Substantial related engineering responsibility or achievement.
 - 2. Publication of related engineering or scientific papers, books or inventions.
 - 3. Technical direction and management of important scientific or engineering work with evidence of accomplishment.
 - 4. Recognised contribution to the maintenance and advancement of the standards relating to the profession.
 - 5. Development of furtherance of important scientific or engineering courses in an accredited educational program.
 - 6. Contributions at least equivalent in significance to those referred to above in areas such as technical editing, design, standard generation, provided these contributions serve to advance progress substantially in the air conditioning, refrigeration or allied fields approved by Council.
 - 7. Recognised contribution to the maintenance of and/or the advancement of the goals of the Institute; and
- (iii) be proposed and seconded by Fellows of the Institute.

c) **Members**

A candidate for admission or transfer to the grade of Member shall,

- (i) Possess an Engineering Degree, NQF level six (6) and above, from a university, college or an accredited institution of learning approved by Council and have had three (3) years post-qualification relevant experience in a responsible position in the Heating, Energy, Refrigeration, Ventilation and Air Conditioning Industry approved by Council.
- (ii) Possess any other degree, NQF level six (6) and above, from a university, college or an accredited institution or possess an appropriate technical qualification, NQF level four (4) and above, and have had a minimum of five (5) years post-qualification relevant experience in a responsible position in the Heating, Energy, Refrigeration, Ventilation and Air Conditioning Industry approved by Council. Level of responsibility shall be supported by two (2) referees, on the forms prescribed by Council: one being a corporate member of SAIRAC and the other being a present or previous employer of the applicant.
- (iii) Possess a lesser qualification approved by Council and have had ten (10) years post-qualification experience in a responsible position in the Heating, Energy, Refrigeration, Ventilation and Air Conditioning Industry or allied fields approved by Council. Level of responsibility shall be supported by two (2) referees, on the forms prescribed by Council; one being a Corporate member of SAIRAC and the other being a present, or previous, employer of the applicant.

d) **Associate members**

An Associate member shall be a person who has been an Associate of the Institute for five (5) or more years.

e) **Associates**

A candidate who is actively engaged or associated with the air conditioning and refrigeration industry or allied field and be committed to the interests of that industry.

f) **Students**

A candidate under the age of thirty-five (35) years who must be studying full-time for a degree or diploma in subjects related to the air conditioning and refrigeration industry or allied field or be an apprentice in training in that industry.